



## NEW JERSEY ASSOCIATION OF COLLEGES AND EMPLOYERS

*"...building relationships between colleges and employers..."*

**EXECUTIVE BOARD  
2010 – 2011**

**Carol Ruiz**  
Bloomfield College  
**President**

**Cristina Damiao**  
Felician College  
**Past-President**

**Geri Perret**  
Caldwell College  
**President-Elect**

**Kim Crabbe**  
Drew University  
**Secretary**

**Alyssa Munt**  
Georgian Court University  
**Treasurer**

**Valerie Adams**  
Fairleigh Dickinson  
University  
**College Representative**

**Danielle Milano-  
Gargiulo**  
Robert Half International  
**Employer Representative**

### MINUTES

#### Executive Board Meeting

January 6, 2011

Present: Carol Ruiz, Cristina Damiao, Geri Perret, Kim Crabbe, Valerie Adams, Alyssa Munt, Danielle Milano

1. 16 people are currently registered for the January 13<sup>th</sup> event.
2. As of January 1, 2011, have \$5,815.89 in our account.
3. We currently have 85 members compared to 89 members last year. We added the following new members: College of NJ, Gloucester County College, Job Search Network, Northwestern Mutual, Ramapo College, and The County Group. The following members have not renewed from last year: Crossroads, FDU Teaneck, Seton Hall University, and Union County College.
4. Danielle Milano will be creating a flyer or brochure to give to employers to encourage them to join the organization, and will have something for the Board by the end of the month. Alyssa knows of a printer who can make 500 copies for \$110 plus \$30 shipping.
5. The next issue of the Newsletter will be March or April.
6. We will host an event featuring a panel of employers and career center partners discussing various topics on March 31 (or as a backup, April 7). Danielle will talk to employers to see what would be of most interest to them. We will consider holding the event at Rutgers, Newark Campus, or Montclair.
7. We discussed having a final meeting on June 9<sup>th</sup> – a breakfast to introduce the new members of the Executive Board.
8. Carol has been working on revising the Constitution with Dick White. As part of those revisions, they came up with a timetable for the elections. It was agreed to push back the February 1 deadline to the middle of the month to give the membership time to respond after the winter break. We will send out the call for nominations at the end of January.
9. There are three positions up for re-election: President-Elect, Secretary, and Employer Representative.
10. The next Executive Board meeting (via telephone) is scheduled for February 18 at 2:00 p.m.